

Region IV Acadiana Area Human Services District-Board Meeting Minutes**Woman's Foundation, Inc.****October 25, 2010**

Members Present: Joseph Claude Devillier, Sydnie Mae Durand, Charles Labbe, Patricia LaBrosse, Kay Marcel, Butch McHugh, Mary Neiheisel, and John Pitre.

Other: Courtney Phillips, Yakima Black

Visitors and Guests: Tina Stefanski

Absent: Gwen Klorer, Bryan Vidrine, Michelle Breaux Perry

Agenda Item	Discussion	Action
Call to Order		Sydnie Durand at 6:20 p.m.
Roll Call	Eight board members present.	
Quorum		Quorum present—eight of ten members in attendance.
Agenda/Amendments	Ms. Durand, chair, asked for additional agenda items. The chair added a regional facility visit to the agenda. Charles Labbe/Claude Devillier moved and seconded additional agenda item.	Agenda approved as amended.
Minutes of September 27	George McHugh/John Pitre moved approval of September 27, 2010, minutes.	Minutes approved.
General discussion	Regarding policies, absences, and visiting one or more regional facilities.	No decisions.
Summary of meeting	Summary from call to order until 6:40 by Sydnie Durand, chair.	For C. Phillips and Y. Black.
Old Business	<ol style="list-style-type: none"> 1. Policies: Y. Black reviewed the policies, answered questions and clarified questionable issues. Stated also, letter of intent needs to be mailed, Readiness Assessment Team is appointed and takes two to three months for total process. 2. Facility visit. 3. Letter of Intent 4. Sydnie Durand, Chair, expressed the appreciation of the board members for the assistance of Y. Black in reviewing the policies and clarifying issues. 	<p>Decisions: The Americans with Disabilities Act will be included. (page 4: Executive Limits). The term 'Director of Finance' will be used in the document for matters related to such terms as fiscal officer and Chief Financial Officer. The 'agenda year' will follow our bylaws. Y. Black stated our policies are very good.</p> <ol style="list-style-type: none"> 2. C. Phillips/Y. Black will explore possibilities. 3. Y. Black will send a sample letter. 4. Board members agreed.

Minutes
10/25/2010

Agenda Item	Discussion	Action
New Business	<ol style="list-style-type: none"> 1. Y. Black requested vitae from each board member and a membership list with specialties. 2. Excused/unexcused absences. 	<ol style="list-style-type: none"> 1. Secretary will provide these items once received from membership. 2. As volunteers, absences are expected. It was agreed that board members should notify chair or secretary of expected absence primarily as a courtesy and also for the chair to know if there will be a quorum for the meeting.
Next Meeting Date and Location	Discussion about next meeting date and location.	November 22, 2010 at 6:15 p.m., at Woman's Foundation, Inc.
Next Meeting Agenda Items	Agenda items for the next meeting should be submitted to secretary by November 19, 2010	Y. Black will arrange for DHH representative to discuss Fiscal, Budget, and HR.
Updates		None.
Announcements		None.
Adjournment	John Pitre/Claude Devillier moved and seconded adjournment of meeting.	Motion approved and meeting adjourned at 7:55 p.m.
Submitted by Secretary		<p><i>Mary S. Neiheisel</i> Secretary, AAHSDB</p>